



U.S. AIR FORCE

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Air Force Departmental Publishing Office (AFDPO) e-Publishing Conference and Training

In Support of
Administrative Assistant to the
Secretary of the Air Force
(SAF/AA)

Presenter: Ms. Jessica L. Spencer-Gallucci



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AFDPO Overview

- Air Force Publishing Office Operations
- AFDPO Customer Support
 - Information Management Tools/Forms
 - Customer Service
 - Education and Training
- Publishing Information Technology Support
 - E-Pubs Website
 - On-line Ordering (WMS)
- AFDPO Divisions
- Take Aways

Integrity - Service - Excellence



AFDPO ***Air Force Departmental Publishing*** ***Office***

- Hosts official web site for Air Force publications and IMTs/Forms
- Assists OPRs in drafting publications and creating IMTs/Forms
- Publishes Air Force guidance (policy/instructions) and IMTs/Forms
- Provides IMTs/Forms software and other applications to support publishing operation
- Warehouses and manages the distribution of Air Force Physical Publishing products
- Provides customer-level support for all Air Force Publishing-related inquiries
- Procures special printing jobs for senior leadership

• Hosts Air Force E-Publishing Conference and Training

Integrity - Service - Excellence



AFDPO 2005 Review

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- IMT Support
 - Increased capabilities
 - Digital Signature-Ready
 - Improved customer service support (email, telephone, fax)

Education & Communications

- Designer IMT CBT
- Friendly IMT Collateral
- In-class training continued

- Complex Publication Distribution Center (PDC)
Acquisition
 - Relocation/Operational

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Publishing Information Technology Initiatives

- E-Publishing Website
 - Enhancement Tools
 - Partnering with AFNEWS
- Warehouse Management System (transparent to customers)
 - Fixes and upgrades (on-line ordering)
- Publishing Management Tool (PMT) via the Portal

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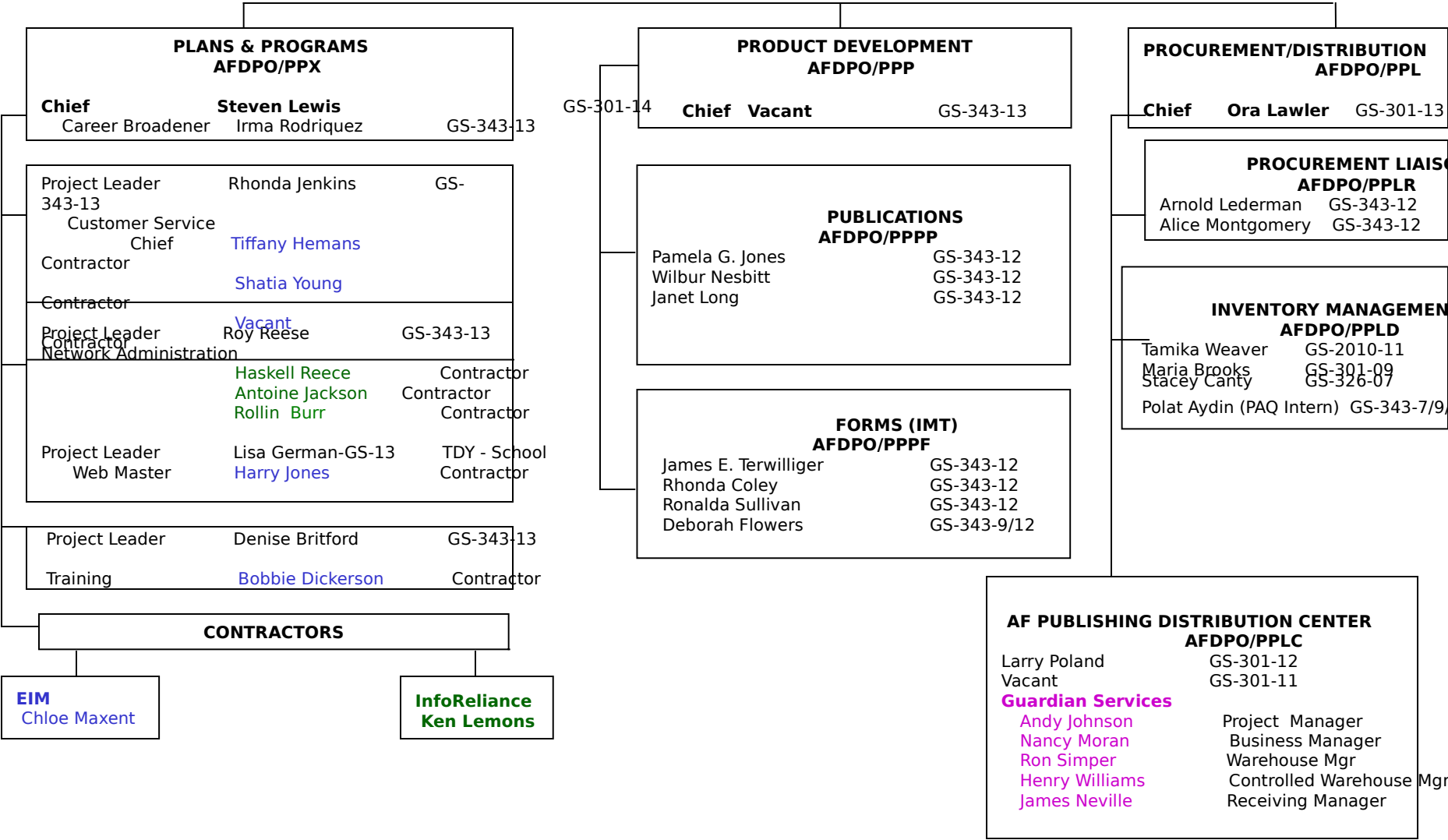
AFDPO Divisions

- Product Development Division
- Access & Dissemination Division
- Plans and Programs Division

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AFDPO/PP		
Director	Jessica Spencer-Gallucci	GS-301-15
Deputy	Steven Lewis	GS-301-14
Management Asst	Phyllis Nixon	GS-344-07
Budget Analyst	Nina Feazell	GS-560-13
EIM Pgr Mgr	Lauren Gelfound	Contractor
Project Leader	Marion Barr	TSgt
Project Leader	Robin Brown	GS-343-13

As of: 13 Mar 06





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TAKE AWAYS

- Deploy PMT to capture creation of Air Force Publications from cradle to grave
- Migration of some AFDPO functions to the Air Force Portal
 - Restrictive publication's corner
- Posting of AFI 33-360 and AFMAN 33-361
- Enhance e-Publishing website (<http://www.e-publishing.af.mil>)
 - Increase user-friendly capability
- Deploy Learning Management System
 - Automate CBT feedback, grading, and certificates
- Streamline AFDPO Work Processes
- Expand Document Automation and Production Services (DAPS) functionality and reduce the requirement for the PDC

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QUESTIONS?